



OGLE COUNTY FAIR ASSOCIATION  
1440 North Limekiln Road  
P.O. Box 142  
Oregon, IL 61061



July 31 - August 4, 2024

Visit our Web Site!  
[Oglecountyfair.com](http://Oglecountyfair.com)

Dear Valued Commercial Vendor,

The Ogle County Fair Board of Directors is pleased to invite you to the 2024 Ogle County Fair, Oregon, IL, to be held July 31 - August 4, 2024.

We invite you to maximize your exposure at the Fair by marketing your company, products and/or services to your target audience, including thousands of Ogle County families and friends.

We have inside and outside commercial tent spaces available. The inside spaces are located under one large tent, with 10' X 10' foot spaces divided by curtains. The outside spaces are located at various locations around the fairgrounds with 10'x10' areas. We can discuss larger areas if you are interested.

Thank you very much for your valuable time and consideration in joining us this year. Prices will remain the same as last year. We are looking forward to hearing from you.

Best Regards,

Tom Simpson,  
Commercial Vendor Committee Chairman  
Email [kentuckyboy64@gmail.com](mailto:kentuckyboy64@gmail.com)  
Phone (815) 298-6591



# OGLE COUNTY FAIR ASSOCIATION

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P.O. Box 142

Oregon, IL 61061



## Commercial Vendor Space Options & Costs

- ✓ **Inside Tent (booth)**    *Size 10'x10' and may be rented in multiples (Pipe and drape are provided).  
\$125 for 5 days*
- ✓ **Outside Tent Space**    *Size 10'x10' (Bring your own tent) (Pipe and drape are NOT provided).  
\$60 for 5 Days*
- ✓ **Outside OPEN Space**    *Size to be determined as allowed by Exhibit Committee.  
Please contact Tom to request and discuss dimensions.  
**PRICES ARE Negotiable but arrangements MUST be made by the deadline on contract.***

Table and Chairs are not included in the above fees. Exhibitors may provide their own tables and chairs, or rent from us, but they must remain in the space provided and not exceed booth space.

**Rental Fee for 1 8 ft. table and 2 chairs per Exhibitor Space is \$16.00**

Electricity is available and a "Hook up Fee" will be assessed according to the contract. Commercial Vendors must provide their own 100 ft or longer extension cord.

Per hook up:    120 Volt hook up = \$25  
                         240 Volt hook up = \$50

Only 2 gate passes will be given per paid booth per day, **no exceptions**. Any additional exhibitor passes may be purchased at a cost of \$5 each (these do not include the carnival wristbands).

## Commercial Vendor Hours of Operation

Wed. July 31 – Fri. Aug 2	OPEN 5:00 pm – 9:00 pm
Sat. Aug 3	OPEN 12:00 pm – 10:00 pm
Sun. Aug 4	OPEN 12:00 pm – 4:00 pm

*Commercial Vendors may open earlier than the times listed but are asked to stay until closing time (including 4 pm closing on Sunday).*

*Tent sides for the inside commercial tent will open approx. 10:00 am each day and close at 10:00 pm.*

For Safety reasons: **No vehicles are allowed in the fair area, or behind exhibits, between 10:00 am - 10:30 pm. Any vehicle that is part of a display must stay at the display. You may call the office for assistance with a golf cart to move supplies between the hours of 10:00 am and 10:30 pm.**



**The Application/Contract on the next page must be completed and postmarked NO LATER than July 10, 2024**

- Be sure to fill out all the information on the next page including your signature.
- Make Check payable to Ogle County Fair Association
- Keep a copy of this information for your records.
- Mail form, check, & Liability Insurance Policy Certificate to:
 

Ogle County Fair Association
C/O Tom Simpson
PO Box 142
Oregon, IL 61061



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**Commercial Vendor Space Rental Contract**

Company/Institution Name \_\_\_\_\_

Name of contact(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Website \_\_\_\_\_ Add'l Contact Info \_\_\_\_\_

This agreement is between Lesser, known as **The Ogle County Fair Association**, and the Lessee, hereafter referred to as the **Commercial Vendor**.

**TERMS AND CONDITIONS**

1. This contract contains all agreements of the parties relative to the Ogle County Fair Commercial Vendor space rental, and no representations, promises or statements, expressed or implied, have been made to Lessee unless contained herein.
2. This contract must be **paid in full by July 10, 2024**, and will become void if not completed and returned by said date to the Ogle County Fair Association and check payable to O.C.F.A. **Lessee must furnish Liability Insurance policy certificate (workman's comp. if applicable). SEND COPY WITH CONTRACT.**
3. All refunds are subject to 15% handling charge. Cancellation after July 10, 2024, will not be refundable.
4. High pressure soliciting is not allowed (no standing in aisles). No bull horns will be allowed. The side of the booth must not exceed heights of four (4) feet unless previously arranged.
5. Outside exhibitors shall not solicit beyond their designated front space rented.
6. The booth must not be unmanned during the commercial vendor hours.
7. Exhibitors must be in place and show ready by the times listed on page 2. Although you may open earlier.
8. The Lesser may declare this contract void and remove from the premises any exhibit, which, in the opinion of the Lesser is offensive or detrimental to public welfare, or operation in violation of the law or rules of the Lesser.
9. The Lesser will not be held responsible for property loss or vandalism.
10. **ALCOHOLIC BEVERAGES ARE PROHIBITED ON THE FAIR GROUNDS.**
11. Lessee agrees to terms with signature of contract.
12. **Displays are NOT to be removed from the Fair Grounds until 4:00 pm on the closing day** of the fair, unless otherwise contracted. Lessee is responsible for keeping their areas clean. All trash bagged and tied.
13. No vehicles in fair area or behind booths between 10 am – 10:30 pm. If a vehicle is part of a display, it must stay at the display. The Commercial Vendor may call the office for help with a golf cart between 10 am - 10:30 pm to move supplies.
14. If any of the above rules are violated with knowledge of the Lesser, the contract will be void and/or the contract will not be offered the following year.
15. O.C.F.A. is not obligated to supply tools of any type or electrical cords to the Commercial Vendor.

**Commercial Vendor Package Application/Space Request**

		Number needed	Amount
Inside Tent Space	\$125 per 10'x10' space		
Outside Tent Space	\$60 per 10'x10' space		
Outside Open Space	Contact for price		
Table & 2 Chairs	\$16 per set		
120 V Electric	\$25 per hook up		
240 V Electric	\$50 per hook up		
Extra gate passes (after 2 free)	\$5 each		
		<b>Total</b>	

**Deposit of 10% or minimum \$25.00 must accompany application to reserve space. The balance is due by July 10, 2024.**

This Commercial Vendor Space Contract is agreed to and accepted by both parties this date \_\_\_\_\_, 2024,  
 (initials) \_\_\_\_\_.

**Signature of person responsible for above company/institution** \_\_\_\_\_



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Please Leave a description below of what products and services will be at your booth.

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Advertisement Opportunities.

Let us know if you would like to have your business announced on the intercom during the fair or if you have any special announcements related to your booth.

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We are also considering listing the commercial vendors that will be at our fair on our Facebook page and/or website. Are you interested in having your business listed?

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